

### **3.3.4**

### **Faculty Development Committee**

Reports to: Faculty Senate Executive Committee

#### **Responsibilities:**

1. Regularly assess the needs of the university for the purpose of developing a comprehensive faculty development program in conjunction with the administration.
2. Develop and administer a comprehensive faculty development program in conjunction with the policies, budgetary guidelines and identified needs, and the Deans and Provost including:
  - a. Training of and for faculty including:
    - i. Full-faculty in-service training days
    - ii. In-house training for specific groups of faculty
    - iii. Sponsoring workshops or outside speakers
  - b. Attendance of individual and groups of faculty at seminars and conferences for purposes of learning and associating with other professionals.
  - c. Increased education/certification of faculty
  - d. Faculty mentoring and peer review
3. Develop and administer with the Deans and Provost internal and external grants and other funding for faculty to continue their professional development. In addition develop incentives for faculty to attend.

#### **Membership:**

1. One (1) Chair selected by the Faculty Senate Executive Committee
2. Two (2) representatives from the College of Arts and Sciences chosen by that faculty.
3. Two (2) representatives from the College of Chiropractic, one clinic and one non-clinic faculty, chosen by that faculty.
4. One (1) representative from the Learning Resource Center chosen by that faculty/staff
5. One (1) representative from the Provost's office
6. One (1) representative from each Dean's office

The members and chair will serve two year terms. The members and chair may serve no more than two consecutive terms without a one-year time period off the committee.

Meets: At least twice per quarter or as called by the Chair