# MANAGE MY DIRECT LOAN INFORMATION



#### Direct Loan Servicing: 800-4 FED AID

#### THROUGH WWW.STUDENTLOANS.GOV YOU CAN:

- View My Loan Documents
- Complete Entrance Counseling and Exit Counseling
- Sign Master Promissory Note
- Complete PLUS Request Process
- Endorse PLUS Loan

# CLICK ON THE GREEN "SIGN IN" USING:

- · Social security number
- First two (2) characters of your last name
- Date of birth
- Your FAFSA PIN

## **ENTRANCE COUNSELING**

- Select I am completing Entrance Counseling as:
  - Undergraduate student
  - Graduate or Professional student
- Required if you have not previously received a Direct Loan or Federal Family Education Loan (FFEL) to ensure that you understand the responsibilities and obligations you are assuming.
- Entrance counseling will take you approximately 30 minutes to complete.

# APPLY FOR A PLUS LOAN

- · Click on Request a PLUS loan
  - · Processed through end of week 10 each quarter
  - Select Grad PLUS for Graduate or Professional
  - You may borrow under the Direct PLUS Loan Program up to your cost of attendance minus other financial assistance.
  - If you need an endorser they must sign in using their own Federal Student Aid PIN to complete a PLUS Endorser Addendum
- Select Parent PLUS for Parents to apply
  - · Approved credit decision processed through end of week 4 each quarter
  - PLUS loans are available to parents of dependent undergraduate students enrolled at least half time in an eligible program at an eligible school.

## COMPLETE YOUR MASTER PROMISSORY NOTE

- Click Subsidized/Unsubsidized for Stafford loans
- Click Grad PLUS loan if you are borrowing a Grad PLUS loan
  - You will need your Drivers License number
  - Two references with different address
  - Follow all of the steps to complete the MPN