

LU HOUSING RESIDENCY REQUIREMENT EXEMPTION POLICY

Life University requires **ALL FIRST-TIME FRESHMEN IN COLLEGE STUDENTS** to reside on campus and participate in a meal plan. This policy applies to **ALL FIRST TIME UNDERGRADUATE STUDENTS ENTERING LIFE UNIVERSITY** and remains in effect until completion of one academic year (3 quarters) consisting of Fall, Winter and Spring quarters (SS.032). Students may apply for an exemption using this form. ***A submitted application does not guarantee approval. Students not receiving official approval to live off campus will be assigned to and charged for university housing and the coinciding meal plan.*** Please allow two weeks from receipt of a COMPLETED waiver request for processing.

First Name _____ Initial _____ Last Name _____ LIFE ID: _____

Current Address _____ City _____

State _____ Zip _____ Country: USA Other _____

Primary Phone _____ Cell Phone _____

E-mail Address _____

I hereby request a waiver or exemption from the residency requirement for the following reason (please initial one):

_____ I reside at my parents'/legal guardian's permanent address. This permanent address is within 15.0 miles from the Marietta

Life University campus using google maps (1269 Barclay Circle, Marietta, GA 30060). ***Must provide a copy of parent ID and a copy of a most current lease, mortgage statement or utility statement.***

_____ I am 22 years of age or older. ***Must provide copy of legible state issued ID; photo must be visible.***

_____ I am married and live full time with my spouse. ***Must provide copy of marriage license and current utility statement with same address.***

_____ I am the primary caregiver, and my child(ren) reside with me full time. Must provide copy of birth certificate(s) and copy of ***most recent tax return with dependents.***

_____ I have lived on campus at another institution consecutively for one academic year. ***Must provide proof of residency from previous institution.***

_____ I will be attending less than full time for the Academic Year. ***Must provide schedule each term. I understand if I change my schedule at any point in the quarter to full-time status, I will have to live in housing the next term.***

_____ I have lived in The Commons for four or more consecutive quarters.

I certify and understand my responsibility to comply with LU's residency requirement, and submission of this form does not guarantee approval of my requested exemption. I acknowledge the information I am submitting is true, accurate and real. If I am found to have submitted false documentation, it could result in being assessed the cost of housing and meal plan for an academic term and be subjected to violations of the LU Student Code of Conduct. I understand I will still be required to participate in a meal plan under the commuter status, if my exemption from housing is approved.

Signature _____ Date _____

Submit this form and all supporting documentation to: Department of Housing and Residence Life,

ATTN: Housing & Residence Life Staff, Life University 1269 Barclay Circle, Marietta, GA 30060.

Email (scanned copy): Housing@LIFE.edu • **Fax:** 770-426-2677

Office Use Only • Intake and Processing – Please Initial and Date

Received by _____ Date _____

Request Approved Request Denied Signature _____ Date _____