

# LIFE UNIVERSITY

## Fire Safety

### ***Student Housing Facility Fire Safety Systems***

Fire alarms systems are monitored 24 hours/day, seven days/week by an off site monitoring company which notifies Life Campus Safety and Facilities in advent of fire alarm or trouble alarm. Information on specific residential buildings is posted in the chart on following pages. A majority of the college buildings are equipped with automatic fire detection and alarm systems that are constantly monitored by off site monitoring company.

Buildings are equipped with a variety of features that are designed to detect, stop and/or suppress the spread of a fire. A door can be the first line of defense against the spread of smoke or fire from one area to another. Some doors, such as fire doors in corridors or stairwells of residence halls, are designed to stand up to fire longer than those of an individual room. It is important that these doors are closed for them to work. Additionally, if a door has a device that automatically closes the door, it should NOT be propped open. DO NOT obstruct sprinkler heads with materials like clothing hanging from the piping. Smoke detectors cannot do their job if they are disabled or covered by the occupant, which is a violation of college policy.

### ***Reporting a Fire***

Persons reporting a fire are encouraged to call Campus Safety at 770-426-2911 and 911 if safe to do so. If there is a fire in your area and the alarm has not sounded, you should immediately activate a local fire alarm pull station.

### ***Evacuation of Student Housing Facilities in the Event of Fire***

- Remain calm and close the windows in the room.
- Take only clothing that will be needed for the type of weather conditions that exist. Do not try and collect personal items to take with you.
- Turn off any electrical items you made have on at the time, including lights and a stove/oven.
- Stay low if you are going through smoke or toxic fumes.
- Leave by the nearest exit. When a fire alarm is active any door to the building may be used to exit so long as it is safe to do so.
- Do not use elevators. Use only the stairs.
- Never attempt to go back into the building even if the alarm stops sounding. Wait until Life University personnel have cleared the building and given the permission to re-enter.
- In an actual emergency if you are trapped and not able to exit a room or the building, yell for help and call Life University Campus Safety at 770-426-2911 or Campus Extension

2911 using a phone in the building or your cellular phone. Be sure you can give your location in the building as best as you can so an officer can locate and assist you.

## ***Fire Safety Improvements and Upgrades***

Life University Campus Safety Office, Physical Plant, and the Office of Student Services, annually review the fire systems in our residence halls and will make upgrades, repairs or revisions when problems are identified. Life University constantly seeks to improve the quality of our Fire Safety Systems through upgrades and expansion.

## ***Health and Safety Checks***

Life University believes that residence halls should be a clean and safe environment in which to live. In an effort to minimize chances of health problems, fire and/or bodily injury, health and safety checks will be conducted by Residence Life and property management staff to focus on potentially hazardous situations within the residence halls. Normally, these checks are conducted when the residence halls are closed for breaks.

## ***Fire Safety: Education and Training***

### **Fire Drills in Student Housing Facilities**

Fire drills are held once a quarter for each residence hall. Fire drills are a mandatory supervised evacuation of a building for a fire. Fire drills are scheduled with Life University Campus Safety Office and individual residence hall staff.

### **Fire Safety Training**

All Resident Assistants receive fire safety related training at the start of each school year. Physical Plant employees receive fire safety training as part of their on-going OSHA training.

All residence halls are equipped with fire detection and firefighting equipment. All residents should familiarize themselves with the emergency escape plan for their residence hall.

Throughout the year fire alarm systems will be tested to ensure they are in working order. When an alarm sounds all occupants must vacate the facility for their own safety and so fire fighters may work undisturbed. In the event of an actual fire, the local fire department will notify residents when it is safe to re-enter a building. Students should assume all alarms are actual emergencies and respond accordingly.

### **Items not Allowed in Residence Halls**

While the Office of Student Services reserves the right to make determinations about the appropriateness of items within the residential community, in general, students are prohibited from possessing or using the following items in the residence halls or on the Life University campus unless otherwise authorized:

- Candles, candle warmers, or incense
- Dangerous and/or other flammable chemicals
- Hookahs, E-cigarettes, vapors
- Household items that include but are not limited to: Halogen lamps, sun lamps, space heaters (including Pelonis fan type units), hot plates, clothes washers and dryers, external antennas, and water beds

## ***Smoking***

**Smoking is prohibited in all residence halls, including student rooms, common rooms, covered breezeways, porches, and/or exterior doorways. In all cases, the right of the non-smoker to protect his or her health takes precedence over the smoker's desire to smoke.**

# Fire Safety: Right-to-Know

## Disclosure of Fire Safety Standards and Measures Annual Fire Safety Reports on Student Housing required

Each eligible institution participating in any program under this title that maintains on-campus student housing facilities shall, on an annual basis, publish a fire safety report, which shall contain information with respect to the campus fire safety practices and standards of that institution, including:

Statistics concerning the following in each on-campus student housing facility during the most recent calendar years for which data are available:

- the number of fires and the cause of each fire;
- the number of injuries related to a fire that result in treatment at a medical facility;
- the number of deaths related to a fire; and
- the value of property damage caused by a fire;

A description of each on-campus student housing facility fire safety system, including the fire sprinkler system

The number of regular mandatory supervised fire drills;

Policies or rules on portable electrical appliances, smoking, and open flames (such as candles), procedures for evacuation, and policies regarding fire safety education and training programs provided to students, faculty, and staff; and Plans for future improvements in fire safety, if determined necessary by such institution.

Prior to October 1st, 2010 and annually thereafter Life University will publish an annual fire safety report to be included within the annual Campus Safety Report (Clery Report), which will include information with respect to the campus fire safety practices and standards established by Life University. Information for this report will be solicited from the Campus Safety Office, Physical Plant, and Student Services Office.

Report to the Secretary Education:

Each eligible institution participating in any program under this title shall, on an annual basis, submit to the Secretary a copy of the statistics required to be made available under paragraph (I)(A). The Campus Safety Manager will be responsible for submitting these statistics to the Secretary of Education.

Current Information to Campus Community

Each eligible institution participating in any program under this title shall:

- make, keep, and maintain a log, recording all fires in on-campus student housing facilities, including the nature, date, time, and general location of each fire; and

- Make annual reports to the campus community on such fires. Responsibilities of the Secretary

The Secretary shall:

- (1) make the statistics submitted under paragraph (1) (A) to the Secretary available to the public; and
- (2) in coordination with nationally recognized fire organizations and representatives of institutions of higher education; representatives of associations of institutions of higher education, and other organizations that represent and house a significant number of students:

- identify exemplary fire safety policies, procedures, programs, and practices, including the installation, to the technical standards of the National Fire Protection Association, of fire detection, prevention, and protection technologies in student housing, dormitories, and other buildings;
- disseminate the exemplary policies, procedures, programs and practices described in clause (i) to the Administrator of the United States Fire Administration;
- make available to the public information concerning those policies, procedures, programs, and practices that have proven effective in the reduction of fires; and
- develop a protocol for institutions to review the status of their fire safety systems.

Nothing in this subsection shall be construed to:

- (1) authorize the Secretary to require particular policies, procedures, programs; or practices by institutions of higher education with respect to fire safety, other than with respect to the collection, reporting, and dissemination of information required by this subsection;
- (2) affect section 444 of the General Education Provisions Act (the Family Educational Rights and Privacy Act of 1974) or the regulations issued under section 264 of the Health Insurance Portability and Accountability Act of 1996
- (3) create a cause of action against any institution of higher education or any employee of such an institution for any civil liability; or
- (4) establish any standard of care.

### Compliance Report

The Secretary shall annually report to the authorizing committees regarding compliance with this subsection by institutions of higher education including an up-to-date report on the Secretary's monitoring of such compliance.

## Evidence

Notwithstanding any other provision of law, evidence regarding compliance or noncompliance with this subsection shall not be admissible as evidence in a proceeding of any court, agency, board, or other entity, except with respect to an action to enforce this subsection.