

## Withdrawal from all Classes: Refunds and Return of Financial Aid

For students who have followed the withdrawal procedures outlined in the preceding section, the date the student notified the University of their “intent to withdraw” will be the official date of withdrawal. If a student fails to notify Life University, that they have stopped attending classes, then Life University will determine the student’s withdrawal date by checking available attendance records. In the event that the last day of attendance cannot be determined, the mid-point of the quarter will be used. In accordance with the Higher Education Amendments of 1998, Life University will provide a refund that matches the federal return of Title IV funds, if the student has withdrawn on or before the 60% point of the quarter.

Students receiving federal Title IV financial assistance will be subject to a “Return of Title IV Funds” calculation. This calculation determines the percentage of the quarter completed, the percentage of federal financial aid earned, and the amount of federal financial aid that must be returned by the University and by the student. Depending upon the types and amounts of financial aid received and the date of withdrawal, the student may be required to repay some of the financial aid previously received. If the official withdrawal date is after the “60%” point of the quarter, no return of Title IV funds will be required. Samples of “Return of Title IV Funds” calculations are available upon request from either the offices of Financial Aid or Student Accounting. “Delete sentence” For students enrolled in the full quarter - 11-week classes the after 60% point of quarter is the 46th day (Thursday of the 7th week); For students enrolled in the 5 week accelerated classes the after 60% point of quarter is the 23rd day (Tuesday of the 4th week - 1st 5 weeks & Thursday of the 9th week- 2nd 5 weeks); For any GR students enrolled in the summer quarter - 5 week classes the after 60% point of quarter is the 23rd day (Thursday of the 4th week). Students who earn a grade (other than “W, WF, or WNP”) in at least one course in a quarter will not be considered withdrawn but remaining courses will be dropped. Life University will refund the appropriate amounts according to the specific order of priority as prescribed in the law and regulation.

Refund Withdrawal Priority Refunds will be made to the source for any student who receives any form of financial aid and totally withdraws, in descending order, and in proportion to the amount paid toward tuition as described below:

1. DIRECT UNSUB
2. DIRECT/SUB
3. PERKINS LOANS
4. PLUS (Graduate Student)
5. PLUS (Parent)
6. PELL
7. SEOG
8. OTHER FEDERAL AID
9. HOPE SCHOLARSHIP
10. GA TUITION EQUALIZATION GRANT
11. OTHER FINANCIAL AID
12. STUDENT

Tuition Refund Schedule- For Dropped Classes Refunds will be granted to students who follow the required procedures for dropping from courses according to the following schedule; minus the associated drop fees (\*).