

# MARRIED AND DOMESTIC PARTNER TUITION BENEFIT

**POLICY:** Revised January 1, 2015

Effective October 7, 2013, married or qualified domestic partnership couples, where both individuals are concurrently enrolled full-time (12 or more credits) in the Doctor of Chiropractic Program, both are meeting Satisfactory Academic Progress as defined by Financial Aid and have maintained marital or qualified domestic partnership status for a minimum of six (6) months prior to applying for this benefit, will each be eligible for a tuition remission benefit of \$1,000.00 per quarter for each quarter in which both are enrolled, up to a maximum benefit of \$14,000 (14 enrolled quarters).

**The couple are both enrolled DC:** the benefit for each qualified individual will be applied as a tuition remission, 50% of the accumulated benefit in the 13th class-level quarter and the remaining benefit balance in 14th class-level quarter of the individual's enrollment at Life University, on the condition that the relationship status is confirmed, and that each individual is deemed as making Satisfactory of Academic Progress at the end of the 12th class-level quarter of enrollment, as confirmed by the Office of Financial Aid.

**Retroactive Fall 2013,** married or qualified domestic partnership couples where both individuals are concurrently enrolled full-time (12 or more credits), one is enrolled in the Doctor of Chiropractic Program, the spouse or qualified domestic partner is enrolled in either a Undergraduate Bachelor's or Master's program, both are meeting Satisfactory Academic Progress as defined by Financial Aid and have maintained marital or qualified domestic partnership status for a minimum of six (6) months prior to applying for this benefit, the DC student will be eligible for a tuition remission benefit of \$1,000.00 per quarter for each quarter both students are enrolled, up to a maximum benefit of \$14,000 (14 enrolled quarters).

**One student enrolled in DC and one student enrolled in UG Bachelor's or Master's Program:** the benefit for the student enrolled in the DC program will be applied as a tuition remission, 50% of the accumulated benefit in the 13th class-level quarter and the remaining benefit balance in 14th class-level quarter, on the condition that the relationship status is confirmed, and that each individual is deemed as making Satisfactory of Academic Progress at the end of the 12th class-level quarter of enrollment, as confirmed by the Office of Financial Aid.

## PROCESS OUTLINE

- The couple (married or qualified domestic partnership) completes the Application to Receive Benefit and provides the required documentation to the Office of Financial Aid.
- Applications will be accepted through the last day of 10-wk classes in the quarter. The application is not retroactive and qualification applies only to current and future quarters.
  - **One time exception: only applies to Married or Domestic Partners concurrently enrolled one is DC and the other is UG Bachelor's or Master's Program.** *NOTE: Applications accepted through June 12, 2015 (the last day of classes for the WI-15Quarter) may be retroactive to qualify applicants for FA13 benefits.*
- The application and documentation are reviewed and the couple will be notified via their student.life.edu email as to their benefit status by the Office of Financial Aid.
- Benefit disbursement is not automatic. Each individual student is responsible for initiating the process for dispersal of their benefit.
- During the 12th class-level quarter of the qualified individual's enrollment (this may be different quarters for each partner), an Application to Disburse Benefit and required verification of marriage/qualified domestic partnership is required. The individual will submit the completed forms and documentation to the Office of Financial Aid.
- DC: 50% of the individual's accumulated benefit will be applied as a tuition remission (credit) on the student's tuition bill for their 13th class-level quarter, with the remaining benefit balance to be applied for their 14th class-level quarter.
- DC & UG Bachelor's or Master's: 50% of the DC student's accumulated benefit will be applied as a tuition remission (credit) on the student's tuition bill for their 13th class-level quarter, with the remaining benefit balance to be applied for their 14th class-level quarter.
- Upon dissolution of a benefit-approved marriage or domestic partnership, a Termination of Qualified Relationship form must be filed with the Office of Financial Aid within 30 days. The individuals involved will cease to qualify for this benefit as of the date of the dissolution, but will retain any accumulated benefit.