**Project Overview for RISE Application**

Once this form is completed, please attach to your RISE application in DocuSign and submit.

A. Project Summary/Abstract: Provide a one-paragraph summary of your project, including details on WHO is involved, WHAT is the research question/hypothesis, WHY it is important knowledge for the field, WHEN in terms of a timeframe of data collection, and HOW in terms of the basic study protocol.

B. Introduction/Background: Provide a description that succinctly contextualizes and defines the problem and demonstrates your knowledge of the topic, especially through preliminary research/literature search for which you will need to include citations as appropriate. Citations should be formatted in the standard of the field related to your project.

C. Rationale, Goals, Aims/Objectives: For the category of Research, describe your question (and/or, as applicable) testable hypothesis, specific aims or objectives to be addressed, and what, specifically, you hope to accomplish.

For the categories of Innovation, Service, or Education, describe your problem or question, specific aims or objectives to be addressed, and what you hope to accomplish.

D. Project Design and Methods: This is the heart of the application that describes in greater detail what you will be doing, where the work will take place and why the location is appropriate, who will be involved, and specific outputs for each stage of your research.

For Research projects, include a description of the approach/methods you will be using (e.g., qualitative surveys and/or focus groups, participant or site observations, media or discourse analysis, interviews, quantitative data gathering and analysis, controlled experiments, etc.), the theoretical framework that informs your approach, and how you will adhere to ethical standards (especially if using human subjects).

For Innovation, Service, or Education projects, describe your project design process, planned deliverable(s) (final product), why you have selected this approach and deliverable(s), and how you will adhere to ethical standards (especially if using human subjects).

E. Project Timeline: Major activities and tasks with sufficient detail to indicate you have analyzed time and effort and human resource requirements. You can depict the timeline in table format or use bullets.

F. Evaluation Plan: Describe how you will assess progress toward achieving your stated objectives or aims (what are your benchmarks and metrics), and the planned outcomes for your project.

G. Dissemination Plan: Describe how you plan to disseminate results, especially in terms of peer-reviewed presentations and publications for Research projects, or to the LIFE community for Innovation, Service, or Education-related projects.

H. Anticipated Limitations or Challenges: Discuss some of the likely obstacles, any additional training that you might need, and limitations of what can be discovered or shown through this project.

I. Relevance: Discuss how your project is relevant to the mission of Life University, to your chosen field of study, to your professional growth and to society more broadly.

J. Needed Resources\*: you should identify the funding, equipment or other resources needed for your project. Depending on the stage of development for your project, this information is tentative and likely will be updated as the project evolves.

K. List of Bibliographic References (in the style appropriate to your field of study). (This information is not included in the page limit)