

## Appendix A

**Table I - Exempt (Salaried) Staff Accrual**

Years of Service	Biweekly Vacation Accrual Rate	Total Hours Vacation Accrued/Days	Biweekly Personal Accrual Rate	Total Hours Personal Accrued/Days	Total: Vacation-Personal Days
Year 0-1	1.54	40 hours/5 days	3.08 hours	80 hours/10 days	15 days
Years 1-4	3.08	80 hours/10 days	3.08 hours	80 hours/10 days	20 days
Years 5-9	4.62	120 hours/15 days	3.08 hours	80 hours/10 days	25 days
Years 10 and up	6.16	160 hours/20 days	3.08 hours	80 hours/10 days	30 days

**Table II - Nonexempt (Hourly) Staff Accrual**

Years of Service	Biweekly Vacation Accrual Rate	Total Hours Vacation Accrued/Days	Biweekly Personal Accrual Rate	Total Hours Personal Accrued/Days	Total: Vacation-Personal Days
Year 0-1	1.54 (0.0193 per hours worked)	40 hours/5 days	3.08 hours	80 hours/10 days	15 days
Years 1-4	3.08 (0.0385 per hour worked)	80 hours/10 days	3.08 hours	80 hours/10 days	20 days
Years 5-9	4.62 (0.0578 per hour worked)	120 hours/15 days	3.08 hours	80 hours/10 days	25 days
Years 10 and up	6.16 (0.0769 per hour worked)	160 hours/20 days	3.08 hours	80 hours/10 days	30 days

**Table III - Faculty Accrual**

Years of Service	Biweekly Vacation Accrual Rate	Total Hours Vacation Accrued/Days	Biweekly Personal Accrual Rate	Total Hours Personal Accrued/Days	Total: Vacation-Personal Days
N/A	N/A	N/A	3.08 hours	80 hours/10 days	10 days
N/A	8.62	224 hours/28 days	3.08 hours	80 hours/10 days	38 days
N/A	8.62	224 hours/28 days	3.08 hours	80 hours/10 days	38 days